

# CorelDraw Introduction

(2 days)

## Background

CorelDRAW is one of the most popular professional illustration and page layout packages available.

This introductory course has been designed to enable new users to start using CorelDRAW's extensive text handling and precision drawing features quickly and easily.

## Course Outline

### **INTRODUCTION TO CORELDRAW**

Finding your way around  
The Ribbon bar

### **SETTING UP A NEW DRAWING**

Multi-page documents

### **AN INTRODUCTION TO OBJECTS**

Duplicating and cloning objects  
Transforming objects

### **DRAWING OBJECTS**

Using the drawing tools  
The Guide Manager  
Manipulating objects  
Aligning objects  
Filling objects with colours and patterns

### **EDITING OBJECTS**

Using the Transform Roll-Up  
Combining, scaling, welding, intersecting and trimming objects  
Converting straight-edged objects into curved objects  
Understanding Beziers  
Using styles and presets  
Creating style formats

### **TEXT SPECIAL EFFECTS AND OUTPUT**

Selecting and applying outlines  
Advanced typographical controls  
Special effects with text  
Placing text on a path  
Adding perspective to objects  
Creating visual effects such as envelope, lens effects, blend, extrude and contour  
Using document info  
Printing from CorelDRAW  
Before you print - a pre-flight checklist

### **WORKING WITH COLOUR**

Using Roll-ups  
Working with spot and process colour  
Using the interactive fill tools  
Working with Pantone colours

### **CUSTOMISING CORELDRAW**

Creating your own palettes  
Using CorelDRAW as a graphics database and linking to other applications

### **PRACTICAL EXERCISES**

### **QUESTIONS AND ANSWERS**



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